

# Western Region IPMA-HR Chapter President's Meeting Minutes

## 11.1.11

**Type of Meeting:** Chapter Presidents Meeting

**Attendees:** Governing Board members - WR Board Members: Andrea Cutler (Pres), Jeanette O'Quin (Past Pres), Kathy Ercul (Secretary)

Chapter President or representatives in attendance were: Bruce Gardner (Arizona), Darlene Ingersol, (Central California), Doug Kasyon (Colorado), Tom Wood (San Diego), Randy Karraker (Southern California), Jeanette O'Quin (Southern Colorado Chapter), Betsy Sawyers (WA)

### ----- Agenda Topics -----

Welcomes & Introductions  
Report on International Conference  
Update on Transition Topics  
Committees  
Region Conferences: 2011, 2012, 2013  
Awards: Muriel Morse, Agency Awards, Chapter of the Year  
Chapter Reports, Needs & Wants  
Other Business  
Next Meetings-Feb 1, April 11 (Phoenix)

**Teleconference Call: 2:00 pm- 2:36 MST pm**

**36 minutes**

### ----- Agenda Discussions & Actions -----

#### **Introductions-Roll Call**

Andrea welcomed everyone to the Quarterly Chapter Presidents meeting and took roll call from the Chapters.

#### **Report on International Conference**

Andrea gave a report on the International Conference that was held in Chicago. She reported that everyone had a great time there, many contacts were established and many ideas were brought back. Andrea, Kelli, Rich and Dee were in attendance representing the WR Board. The programming/keynote speakers were good and the WR held a nice reception for members.

#### **Update on Transition Topics:**

**Discussion:** The transition topics are on target which includes the audit and the 1<sup>st</sup> VP nominations. Initiatives continue and the budget is currently low on expenditures and high on revenue. Competencies Training is being conducted in Southern California.

#### **Committees:**

**Discussion:** Andrea reviewed the committees that are in place: Business Continuity, Chapter Development, Communications, Marketing, Professional Development, Programs & Speakers, Website & Technology and the Western Star Newsletter and their responsibilities. The Chapter Development committee is hard at work. They are working with folks in the Idaho area to see about developing a chapter. Mary Rowe has been instrumental in helping with this matter. The Communications Committee disbanded as other committees had the same goals. The members from the Communications Committee are now serving on other committees. The Programs and Speakers Committee are putting the finishing touches on a database resource for chapters to use when looking for speakers. The database will be shared with Chapters very soon. An email was sent out requesting articles for the Western Star Newsletter. Deadline for submission is November 15<sup>th</sup>. The Website & Tech Committee is working on the AimNow system to get the conference registration up and running.

## **Regional Conferences:**

**Discussion:** 2012 WR Conference - Bruce Gardner reported that the conference will be held in Phoenix, AZ April 11-13 (Weds-Fri) at the Sheraton Hotel. The call for speakers has been closed and is currently under review. The call for sponsors and exhibitors is now open. Bruce asked for help from all Chapter President's to reach out to their vendors. An ad will run in the Western Star Newsletter and the information is on the WR website <http://www.wripma-hr.org/>

2013 WR Conference - Kelli Williamson reported that solicitation emails were sent out to Chapters who might be interested in hosting the 2013 WR Conference. There was no interest; therefore, the WR Board decided to solely sponsor the 2013 WR Conference, without a host chapter. Jeanette O'Quin will be the conference chair and requested that anyone interested in serving on the 2013 Conference Committee contact her. The conference will possibly be held in Orange County CA; Newport CA.

## **Awards:**

**Discussion:** Andrea asked the Chapters to start considering nominations for the Muriel Morse, Agency Awards and Chapter of the Year Award (new for this year). The criteria for each award are on the WRIPMA website. All Chapters are encouraged to submit nominations for the awards.

## **Chapter Reports:**

**Discussion:** Chapters gave update reports: Arizona – reiterated the 2012 Regional Conference will be held in Phoenix AZ. They are excited to host the conference and registration should be opened within the next 4-6 weeks. Central Cal – They have 5 new individuals that completed the certification classes for IPMA-CP. They are currently awaiting approval from National to change their chapter bylaws. San Diego- Tom Woods is the new Chapter President. They currently have 186 members; 105 of which attended their last Chapter luncheon. They held a four day certification training and had 24 people in attendance. They will have a drawing to send 2 members to the 2012 Regional Conference in Arizona. Southern Colorado - Chapter meets quarterly, first Chapter meeting was held September 1 with training on Business etiquette. The chapter will continue with their quarterly meetings and are sorting out the Boards responsibilities since the transition of their Board. Western WA - the Chapter is starting to grow; they meet on a quarterly basis; will have training on How to Prepare for Testifying in a Court Case this Thursday. They are currently making adjustments to their bylaws to extend terms for Board members since they are a small chapter. Dean Barnes will be the new President in January. Southern Cal-The quarterly meeting topic/training was Motivating Teams in This Economy. They have also scheduled a goal setting summit for the chapter.

## **Other Business**

**Discussion:** During the National Conference, three ideas were discussed; 1) present chapters to have student internships to increase membership 2) reach out to non chapter members 3) replicate leadership conference to chapters to include entire governing board at a regional level

**Other Information** — The Chapter President's meetings will continue to be held on a quarterly basis. The meetings are scheduled, February 1, April 11 (in Phoenix) and May 1.

**ADJOURNED AT 2:36 P.M. MST**