

WRIPMA-HR Executive Board

Teleconference Minutes

January 28, 2008

1:30 p.m. – 3:00 p.m.

1. Roll call, minutes – Action Taken:
a. Roll call: Maria Rivera, Ron Fox, Rick Dukellis, Teri Traan, Jennifer Fairweather, Judy Capaul, Mary Rowe, Melody Kessler, Joan Torne, Susan Stern
b. Dukellis/Traan (MSC) to approve Minutes of 10/15/07 and 12/11/07
2. Treasurer's Report – Action Taken
a. Received Treasurer's report
b. The treasurer was directed to instruct the Denver Chapter to submit a preliminary budget and contract for the hotel before seed money can be sent to them.
b. John's dad passed away, the board agreed to send flowers or make a donation to a charity, in his name, in an amount not to exceed \$100
3. 2008 WR Conference
a. No specific updates on conference were not made available
b. Procedure for getting announcement out - Preeti will e-mail announcements to Chapter presidents and they will then forward tot their members.
c. Agreed to mail a one page announcement of the conference.
4. WR Website Update
a. Trann/Dukellis (MSC) to make job posting/advertisement available to WRIPMA Chapters for 30 days on the WRIPMA website at the cost of \$99. The Chapters will contact the treasurer who will then contact Preeti for posting, and to send e-mail to all members. Preeti will design a template.
5. Old Business: Actions from last meeting
a. WRIPMA Newsletter – E-mail members to recruit newsletter volunteer.
b. Nominating Committee – Maria & Jennifer
c. Chapter President's event Tuesday night before conference – Maria Jennifer
d. Transition retreat in June/July for outgoing & incoming board – Maria & Jennifer
6. Announcements
a. WRIPMA-HR 2008 Conference April 2-5, 2008

Respectfully submitted by Elizabeth Martinez