

WRIPMA-HR Executive Board
Teleconference Minutes
December 11, 2007
1:30 p.m. – 3:00 p.m.

1. Roll call, minutes – Action Taken:
a. Roll call: Maria Rivera, Ron Fox, Judy Capaul, Mary Rowe, Melody Kessler, Joan Torne, Susan Stern and Liz Martinez (did not have a voting quorum) b. Minutes of 10/17/07 will be included on next month’s agenda for approval
2. Treasurer’s Report – Action Taken
a. Received Treasurer’s report b. Ron to submit an invoice for phone system used for teleconference.
3. 2008 WR Conference
a. Conference budget report was not made available b. Need 22 speakers - so far have received 21 applications. Maria to send list of speaker proposals to Board for review, Board will send comments to Maria c. Website to list sponsors & speakers d. Maria appointed Judy, Melody & Ron to excellence awards committee -- to select and prepare the awards, 30 minute item at conference e. National President to speak at conference f. Chapter presidents’ meeting on Tuesday night before conference. Board to pay for it.
4. WR Website Update
a. Conference registration will be up in January b. Maria will ask Mario Baez if he is interested in assisting WRIPMA by working on newsletter for website c. Would like everyone’s biographies posted on website. Please send to Preeti
5. WR By-laws
a. Discussion on budget approval postponed. b. Maria appointed Susan and Jennifer to nominating committee
6. Announcements
a. Maria sent a thank you e-mail to all WRIPMA members who attended the International Training chapter president’s reception in Chicago b. Rich Dukellis will replace Steve Harman as IPMA Executive Council Rep. c. Maria and Jennifer will be coordinating a transition retreat for outgoing and incoming board in June/July. d. The regularly scheduled meetings will continue on the 3 rd Monday of the month from 1:00 to 2:30 – however, due to the coming holidays the next 2 meetings will be January 28 and February 25. Liz to e-mail 2008 schedule

Respectfully submitted by Elizabeth Martinez